

PLANNING A COACHING RETREAT

WHAT TO THINK ABOUT

ESSENTIALS

- TOPIC
.....
- NUMBER OF PEOPLE
.....
- NUMBER OF DAYS
.....
- DATES*
.....

*Consider shoulder season & holiday dates

DESTINATION IDEAS*

-
-
-
-

*Consider airport connections/drive time/distance from airport

CLIENT'S BEFORE MODEL

- C
.....
- T
.....
- F
.....
- A
.....
- R
.....

CLIENT'S AFTER MODEL

- C
.....
- T
.....
- F
.....
- A
.....
- R
.....

FINANCES

- BUDGET
.....
- PAYMENTS
.....
-
-

ACCOMMODATIONS

- SHARED OR INDIVIDUAL ROOMS
.....
- GROUP SPACE OR SUITE WITH EXTRA ROOM
.....
- BUYOUT OR WITHIN LARGER RESORT
.....
-

SCHEDULE

- STRUCTURED TIME
.....
- UNSTRUCTURED/BREAKOUT TIME
.....
- SPEAKERS OR OTHER COACHES
.....
- ACTIVITIES-HIKING, YOGA, WELLNESS, MEDITATION
.....

OTHER

-
-
-
-